

## **St Helena's Church of England Primary, Willoughby**

*It is our responsibility to learn and achieve our dreams as a family.  
Opening minds, widening horizons and developing a better world*

**Valuing Compassion, Community, Endurance, Friendship, Hope, Thankfulness, Wisdom and Respect**

### **NO-SMOKING POLICY including E cigarettes and Vaping**

#### **Introduction**

Second-hand smoking, breathing in other people's tobacco smoke, has been shown to cause cancers, heart and respiratory disease in non-smokers.

**Health Improvement and Protection Act 2006**, states that from July 1<sup>st</sup> 2007 all enclosed work places would need to be smoke free.

**The Health and Safety at Work Act 1974**, places a duty on employers to provide a working environment that is:

'Safe, without risks to health'

*St Helena's C of E Primary School* acknowledges that second-hand tobacco smoke is both a public and work-place health hazard and has therefore adopted this no smoking policy:

#### **Aims of the Policy**

The policy seeks to:

- Guarantee a healthy working environment and protect the current and future health of employees, pupils, parents and visitors
- Guarantee the right of non-smokers to breathe in air free from tobacco smoke
- To comply with National Legislation, Health & Safety Legislation and Employment Law
- Raise awareness of the dangers associated with exposure to tobacco smoke
- Take account of the needs of those who smoke and to support those who wish to stop

#### **Restrictions on Smoking**

Smoking is not permitted in any part of the premises, entrances or grounds at any time, by any person regardless of their status or business with the School. These restrictions apply to e-cigarettes also.

Smoking will not be tolerated at entrances and exits and is not permitted in any of the following areas: corridors, offices, toilets, meeting or staff rooms and other communal areas such as the hall.

#### **Visitors**

All visitors, contractors and deliverers are required to abide by the no-smoking policy. Prominent notices inform visitors of the no-smoking policy. However, they are not expected to enter into any confrontation which may put their personal safety at risk.

#### **Vehicles**

Smoking is not permitted in any vehicles being used on School business

**Support for smokers**

Any smoker requiring help and support in giving up smoking are encouraged to seek assistance from the local NHS Phoenix Stop Smoking Service, Beech House, Witham Park, Waterside South, Lincoln LN5 7JH Tel: 01522 550681 or the National Don't Give Up Giving Up free-phone helpline 0800 169 0 169

**Disciplinary Action**

Staff who disregard the policy will be told that not complying with the policy is a breach of the school's code of conduct which could trigger disciplinary proceedings.

**Monitoring and reviewing**

Comments related to the maintenance of this policy should be directed to the School Governors at the school address.

This policy will be reviewed annually by staff and governors.